



INSURANCE LOSS CONTROL ASSOCIATION
P.O. BOX 346 - MORTON - IL - 61550 - PHONE: 309.696.2551
www.insurancelosscontrol.org

Business Meeting 10/04/16

Call Meeting to Order:

A quorum is present and the meeting was called to order by Dan Finn, President.

Waive Reading of the Minutes from the Last Business Meeting:

Need 1st and 2nd motion to waive reading and vote. 1st: Scott Doyle 2nd: Don Davis-Approved.

Financials: Stig Ruxlow, Financial Secretary, reviewed the financial records for September 2015 through August 2016. Financial position for ILCA is a checking balance of \$8,792.44 and a PayPal balance of \$489.00 as of August 2016. The group expects there to be a neutral or slight profit after conference expenses. ILCA is financially sound, an audit of the books was done by the audit committee, Mark Bates (officer) and Hunter Warden (member). After reviewing the 2015-2016 YTD records, an error was found in the PayPal reporting. As noted on the September 2015 PayPal report, the total for May PayPal transactions was indicated as \$72.72 and should have been \$72.52. That error resulted in the total PayPal balance to be shown as \$489.20 on the report and should have been reported as \$489.00. The current figures for the financials provided do not include conference registrations and sponsorships as those were collected in September. The cash on hand in 2015 was \$33,818.00 and the cash on hand (estimated) for 2016 is \$19,751.12. The 2015 annual conference lost \$6,600. All financials are available for review by any member. Kristi Ruxlow has served as administrator and will continue for the next year.

Need 1st and 2nd motion to approve financials. 1st: Scott Doyle 2nd: Scot Gudenrath-Approved

Membership:

Stig advised that current membership is at 240. Annual paying membership has increased from 167 to 178. ILCA has 20 student members and 42 lifetime members. The conference has 90 registered attendees for the Louisville location.

Lifetime Member:

No lifetime members were nominated.

Need 1st and 2nd motion to confer member as Lifetime Member.

1st: 2nd: Approved

Old Business:

No old business to report.



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Website:

ILCA has contracted with a new website host provider. The website is planning to go live immediately following the conference. The website will provide online access for evaluations and the digital binder. The newsletters will also be generated through the website in an easier to use format.

New Business:

All insurance policies for ILCA have been renewed for 2016-2017.

The ILCA phone expenses will be reduced for the coming year. Due to change on a pay as you go plan through Tracfone, the yearly amount was \$480 and will be reduced to \$100 providing ILCA with a \$380 savings.

The 2017 annual conference will be held in Hoffman Estates, Illinois on October 16-18 at the Chicago Marriott Northwest. The organization will be looking for locations to discuss for the 2018 conference. The board will review the information from the attendee surveys.

Barry Reutter was presented with the Meritorious Award for all of his years of dedication and involvement with ILCA.

A vote was made for members to serve on the Board of Directors. Current members with their terms expiring are: Ron Huber, Scott Doyle and Dan Finn. Dan Finn accepted another 3 year term on the board. All current members will remain on the board: Mark Bates (Exp. 2017), Scott Patterson (Exp. 2018), Jon Finn (Exp. 2018), Matt Parmerlee (Exp. 2018), Kirby Utt (Exp. 2018), and Chuck Noty (Exp. 2018). The following nominations were made for new board members:

- A motion was made by Chuck Noty to nominate Angie Lawless to the board. A 2nd was made by Scott Doyle.

All members were in favor. No members opposed.

A motion was made to nominate Dan Finn, Ron Huber and Angie Lawless to a 3 year term on the Board. A 2nd was made by Mark Bates. All members were in favor. No members opposed.

Dan Finn, President, appointed Stig Ruxlow as Financial Secretary for the 2016-2017 term. The Financial Secretary position is an appointed position. The term for the new Executive Committee will begin December 1. The parliamentary procedures for the Board of Directors / Executive Committee were referenced according to Section 4.3 and Section 5.1 in the Articles of Association.

Jon Finn presented the President's Plaque to Dan Finn for his service as President during the 2015 – 2016 term.



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Close the business meeting.

Need 1st and 2nd 1st: Paul Sarver

2nd: William Doornbos

Approved

Minutes by Kristi Ruxlow – Administrative Coordinator 10-4-16

Revisions by

Reviewed by ILCA Executive Committee xx-xx-xx